

## Iron Diamond Sports/Jacksonville Beach Baseball Association Volunteer Service Hours

### **Job Description**

Junior Camp Counselor (non-paid) – Summer 2024

#### *Summary:*

Iron Diamond Sports partners with Jacksonville Beach Baseball Association to provide opportunities to teach, mentor, and serve boys and girls in the local community and surrounding areas. The Junior Counselor/Volunteer Program will be conducted through Jacksonville Beach Baseball Association. Junior Camp Counselor reports directly to the Senior Camp Counselors and/or the Program Coordinators and is responsible for aiding in the supervision of all camp participants. Junior Counselors will be responsible for assisting the Senior Counselors in daily administration of the Summer Camp Program, including: ensuring the well-being and safety of all participants, administering games and activities, providing daily feedback to the Program Coordinator, filling out paperwork and maintaining daily logs, and maintaining a fun and safe environment for the participants.

#### *Requirements & Qualifications:*

- ◇ Must be at least 15 years of age or older OR entering the 10<sup>th</sup> grade (whichever occurs first).
- ◇ Must have a 3.0 GPA.
- ◇ Must be in physical shape to perform exercises and participate in group activities.
- ◇ Have a general understanding of team sports and rules.
- ◇ Have some experience with large groups of children OR have been a previous camper.
- ◇ Have an outgoing, fun, positive and energetic personality.
- ◇ Letter of recommendation from a teacher, coach or non-family member that has experience working with applicant.
- ◇ Define *Responsible, Accountable* and *Commitment*.

#### *Volunteer Responsibilities:*

Note: The Junior Counselor will be required to assist camp leaders with the following responsibilities:

- ◇ Lead campers through games, group tasks and other activities.
- ◇ Ensure that campers at all times are supervised and maintain a safe and enjoyable camp environment.
- ◇ Assist all Program Coordinators/Senior Counselors/Coaches with daily activities and responsibilities.
- ◇ Keep track of camp supplies/equipment and convey to the Program Coordinators/Senior Counselors/Coaches any needs the camp has (i.e. water coolers, cups, camp equipment, etc.).
- ◇ Perform head-counts on participants throughout the day.
- ◇ Ensure participants are safe (properly hydrated, playing areas are free of hazards, etc.).
- ◇ Interact with parents/guardians during drop-off and pick-up times.
- ◇ Assist in daily set-up/break-down of camp activities, as well as, trash detail.

#### *Skills Required:*

Public speaking, communication, organization, leading small groups and the ability to withstand physical activities. First Aid & CPR certifications are a bonus but not required (unless you are applying for a paid position to be a Senior Counselor/Coach). This job description in no way states or implies that these are the only duties to be performed by this volunteer. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

#### *Scheduling:*

- When choosing a whole week of camp to volunteer, then you must be available and committed to work the week you sign up for and be able to attend camp Monday-Friday, 8:30am-3pm.
- When choosing part-time, then you must list all the dates/times that you are available to work and commit to those dates and times.
- Once your schedule has been approved, failure to commit to the volunteer schedule will result in termination of the Volunteer Service Program immediately. If there are any changes that need to be made or an emergency, please contact Iron Diamond Sports and let them know right away.

#### *Application:*

Applicant must fill out the Junior Counselor Application, Release of Liability and Assumption of Risk Agreement and Medical Release form and return it via email or in person (must be turned in before start of camp).

## Junior Counselor Application

Name of Applicant: \_\_\_\_\_

Applicant's Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Applicant's current school: \_\_\_\_\_ Current GPA: \_\_\_\_\_

Are you physically fit to be able to participate in physical activities? Yes/No

Are there any medical conditions that we should know about or that will prevent you from performing physical activities? Yes/No If yes, please explain: \_\_\_\_\_

Are you cleared from a medical doctor to perform physical activities? Yes/No

Do you have a general understanding of team sports and rules? Yes/No

Do you have an outgoing, fun, positive and energetic personality? Yes/No

Please attach the Letter of Recommendation from a teacher, coach or non-family member.

Define the following:

*Responsible* -

*Accountable* -

*Commitment* -

Please list the weeks/dates/times you are willing to volunteer your time with Iron Diamond Sports and Jacksonville Beach Baseball Association. Please note that failure to commit to the schedule that you are signed up for will result in termination of your Volunteer Service Program immediately.

Week/Camp	Date(s)	Time*
1.) June 3 <sup>rd</sup> - June 7 <sup>th</sup> (AS)		
2.) June 10 <sup>th</sup> - June 14 <sup>th</sup> (BC)		
3.) June 17 <sup>th</sup> - June 21 <sup>st</sup> (AS)(SC)		
4.) June 24 <sup>th</sup> - June 28 <sup>th</sup> (ASB)		
5.) July 8 <sup>th</sup> - July 12 <sup>th</sup> (AS) (BKH)		
6.) July 15 <sup>th</sup> - July 19 <sup>th</sup> (AS)		
7.) July 22 <sup>nd</sup> - July 26 <sup>th</sup> (AS)(BKH)		
8.) July 29 <sup>th</sup> - August 2 <sup>nd</sup> (BC)		
9) August 5 <sup>th</sup> - August 9 <sup>th</sup> (AS)		

AS = All Sports Camp SC=Softball Camp BC = Baseball Camp BKH = Billy Kovatch Hitting Camp ASB = Advanced Skills Baseball  
\*Camp Hours are typically 8:30am-3:15pm. Please indicate the times you are available

I, (First/Last Name of Volunteer) \_\_\_\_\_, have read through and understand the Volunteer Service Program job description and have met all the requirements and qualifications, including being cleared by a medical doctor. I am willing and able to take on all job responsibilities that will come my way. I also understand that I must commit to the finalized schedule that I have requested and that failure to do so will result in termination of my volunteer services from that point forward.

Volunteer's Signature \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Emergency Contact Name/Phone: \_\_\_\_\_

# IRON DIAMOND SPORTS, LLC

## Release of Liability and Assumption of Risk Agreement

Please read carefully and initial/sign the appropriate areas:

**Liability Waiver:** *(For Parent/Legal Guardian of Participant(s) Under 18 Years of Age)*

I, \_\_\_\_\_, as parent or legal guardian of \_\_\_\_\_, a minor (hereinafter "Minor"), hereby grant the permission necessary to allow Minor to participate in the 2024 Summer Sports Camps to be conducted by Iron Diamond Sports, LLC to be held at Wingate Park in Jacksonville Beach.

**I, on my own behalf and on behalf of the Minor our heirs, representatives, executors, administrators and assigns, do hereby release, relieve, covenant not to sue and forever discharge, indemnify and hold harmless, Iron Diamond Sports, LLC, its trustees, officers, agents, employees, independent contractors, and volunteers (hereinafter collectively "Releases") of any and from all claims, demands, rights, liabilities, losses, expenses, and causes of action (with the exception of gross negligence or willful misconduct) of whatever kind or nature including, but not limited to, negligence, arising from and by reason of any and all known and unknown, foreseen and unforeseen bodily and personal injuries, damage to property, and the consequences thereof, including death, resulting from any participation in or in any way connected with arising out of or connected with the Summer Sports Camps, including any claim arising out of or connected with any illness or injury (minimal, serious, catastrophic and/or death) that the Minor may incur or sustain during the Summer Sports Camps, all activities associated with the Summer Sports Camps and while traveling to and from the site for the Summer Sports Camps whether or not the Summer Sports Camps actually occurs. I, on my own behalf and on behalf of the Minor, hereby warrant that I have read this Release of Liability in its entirety and fully understand its contents. I, on my own behalf and on behalf of the Minor, am aware that this Release and Liability releases Releasees from liability and contains an acknowledgement of my voluntary and knowing assumption of the risk of injury or illness.**

**Medical Release.** I, on my own behalf and on behalf of the minor, acknowledge and agree that such participation subjects Minor to possibility of physical illness or injury (minimal, serious, catastrophic and/or death) and that I, on my own behalf and on behalf of the Minor, acknowledge that the Minor is in good health, physically fit and mentally capable of participating in Summer Sports Camps activities, and I hereby give full approval for my child's participation in the Summer Sports Camps. In the event of such illness or injury, I authorize Iron Diamond Sports, LLC to obtain necessary medical treatment of the Minor and hereby, on my own behalf and on behalf of the Minor, release and hold harmless Releasees in the exercises of this authority. I further acknowledge and understand that I will be responsible for any and all medical and related bills that may be incurred on behalf of the Minor for any illness or injury that the Minor may sustain during the Summer Sports Camps and while traveling to and from the site for the Summer Sports Camps.

By signing below, I, on my own behalf and on behalf of the Minor hereby acknowledge that I have carefully read and understood this Release of Liability and Assumption of Risk Agreement before signing and agree to comply with the above terms and conditions of this Agreement. I intend this to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that, if any portion of this Agreement is held to be invalid, the remaining portions of this Agreement, notwithstanding, shall continue in full force and effect.

Signature of Parent or Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_  
Relationship to Minor: \_\_\_\_\_